

**MINUTES
CORRECTIONS STANDARDS AUTHORITY MEETING
THURSDAY, MAY 12, 2011
600 BERCUT DRIVE
SACRAMENTO, CA 95811
(916) 445-5073**

Meeting held at: Corrections Standards Authority, 660 Bercut Drive, Sacramento, CA 95811

Secretary Matthew Cate swore in Ms. Rachel Rios as the newest Corrections Standards Authority Board Member.

He also announced that this would be Mr. John Ingrassia's last meeting as a CSA Board Member.

The meeting commenced at 2:00 p.m.

Secretary Cate welcomed the Board Members and public to the May 12, 2011 Corrections Standards Authority (CSA) meeting.

Ms. Pargas called roll.

The following members were in attendance:

Secretary Cate	Ms. Silva	Ms. Arnold	Mr. Adams
Mr. Kernan	Ms. Minor	Ms. Biondi	Ms. Mello
Ms. Rios	Ms. Bates	Ms. Epps	Ms. McBrayer

ABSENCE OF BOARD MEMBERS

Ms. Pargas announced that Mr. Prieto, Mr. Baca, Ms. Penner, Mr. Ingrassia, Ms. Silbert, and Ms. Campbell had prior commitments. There was a quorum.

CONSENT AGENDA ITEMS

APPROVAL OF THE MINUTES OF THE APRIL 14, 2011 MEETING

(AGENDA ITEM A)

EVIDENCE BASED PRACTICES PROJECT: RELEASE OF THE REQUEST FOR PROPOSALS

(AGENDA ITEM B)

Secretary Cate asked for a motion to accept the consent calendar agenda items A and B.

A motion to approve the Consent Calendar was made by Ms. McBrayer and

seconded by Ms. Mello. The motion carried.

Ms. McBrayer noted that she is pleased with the work that has been done on the Evidence Based Practices Project and thanked staff for their diligent work in moving forward with system reform.

There was no public comment.

Ms. Rives requested that Agenda Item H be moved to the front of the agenda in order to allow the representatives from Los Angeles to attend another meeting. She also reminded the Board Members that the Governor's May Revise would be available online shortly for viewing. She also noted that AB 94, which would ease local access to jail construction funding, was signed by Governor Brown on May 10th.

Ms. Rives also updated the Board as to the recent projects that each of the divisions at CSA has been working on during the last few months. She also noted that Marlon Yarber, Deputy Director for the Corrections Planning and Programs Division, had accepted a position as Assistant Chief Probation Officer with Yolo County Probation Department and would be assuming that position next month. She wished him the best in his endeavors.

The agenda was amended in order to hear Agenda Item H first.

DISCUSSION AGENDA ITEMS:

LOS ANGELES COUNTY JUVENILE HALLS DETERMINATION OF SUITABILITY

(AGENDA ITEM H)

This agenda item was presented by Toni Gardner. It was before the Corrections Standards Authority (CSA) Board for a determination of the suitability of Los Angeles County's Central, Los Padrinos and Barry J. Nidorf juvenile halls. It was continued to this date by Board action at its March 10, 2011 meeting.

Title 15 Section 1313, California Code of Regulations (CCR) mandates each facility administrator to obtain local specialized inspections including building and environmental safety, nutrition, fire safety, medical and mental health conditions. These inspections are conducted by local experts and are incorporated in CSA's overall inspection product. During the 2008-2010 CSA biennial inspection of the Central, Los Padrinos and Barry J. Nidorf juvenile halls, each facility was found out of compliance with Title 15 Sections 1460, 1461, 1462, 1463 and 1464. These nutritional health regulations were cited by the Public Health Department in their inspection of juvenile facilities required by Health and Safety Code, Section 101045. All of the areas of noncompliance were multi-year violations. CSA staff rely on the local nutritional health inspector to review practice in order to determine if the department is now in compliance with these regulations.

Los Angeles County Juvenile Halls were unable to meet the corrective action deadline for these areas of noncompliance as outlined in WIC 209(d) and were required to appear at the September

9, 2010 meeting for a determination of suitability. The Board continued the matter until the March 10, 2011 meeting where updates were given by Los Angeles County Chief Probation Officer Donald Blevins and Registered Dietician Stephanie Sasnauskus. The CSA Board continued the matter to this meeting to allow the department time to pursue the additional funding that the revised menus will require.

The Los Angeles County Board of Supervisors considered probation's request to execute a modification of their food service contract at their March 15th, 22nd, 29th, and April 26th meetings. Chief Blevins reported that at the April 26, 2011 meeting, the Board voted to grant the probation department's request for additional funding to cover the increased cost of the menus which were revised to meet the nutritional requirements outlined in Title 15.

Tara Houston updated the Board on their options available for making a determination of suitability per WIC 209 which included finding the county suitable, unsuitable, or anything in between.

Ms. Gardner reported that she had spoken via telephone with Phillip Dao, who was the nutritional health inspector that had made the original findings of noncompliance. He said that the implementation is moving forward and that he appreciates the persistence and professionalism of the nutritional consultant. He believes the issue with the therapeutic diets is pretty much resolved and that the food services plan meets regulation and that he will need to reinspect to ensure the procedures are being followed. He has also approved the new menus.

Chief Blevins addressed the Board and noted that the Los Angeles County Board of Supervisors had approved the additional funding for the contract modification and changed the terms of the contract to month to month.

Ms. Sasnauskus added that they have been working with the contractor and they have begun purchasing the food. Food services documents are also being prepared and staff are being trained. Food services policies and procedures are being implemented to ensure the contractor meets Title 15 standards.

The Board discussed what determination should be made and how long the county should be given until their next report back to the Board.

A motion to find the Los Angeles County Juvenile Halls conditionally suitable and require a report back to the CSA Board in 120 days was made by Ms. Biondi and seconded by Ms. Bates. The motion carried.

There was no public comment.

CSA BOARD MEETING DATE – JULY 7, 2011

(AGENDA ITEM C)

This agenda item was presented by Gary Wion. The scheduled date for the CSA July 7, 2011 Board Meeting was made prior to the Chief Probation Officers of California (CPOC) confirming their meeting schedule. The CPOC has since confirmed their meeting schedule and the CPOC

state conference is currently set to occur in San Diego July 8 through 12, 2011, thus resulting in a conflict.

Staff recommended moving the July 7, 2011 CSA Board Meeting to July 14, 2011.

A motion to approve the staff recommendations was made by Ms. McBrayer and seconded by Ms. Silva. The motion carried.

There was no public comment.

PROBATION AND COURT-BASED ALTERNATIVES (PCBA) GRANT FUNDING (AGENDA ITEM D)

This agenda item was presented by Oscar Villegas. It requested CSA Board approval of eight (8) grant awards for the Probation and Court-Based Alternatives Project - as recommended by the State Advisory Committee on Juvenile Justice and Crime Prevention and the Executive Steering Committee (ESC).

In August of 2010, the state Advisory Committee set aside a total of \$1.5 million in Title II funds for a competitive Request for Proposal (RFP) with the goal of supporting strategies that reduce the number of youth being placed into secure detention – but do not pose a public safety risk. The committee appointed committee member Mr. Winston Peters from the Los Angeles Public Defender's Office to chair an ESC tasked with oversight of the RFP development. The ESC met in November and December 2010 to discuss project eligibility, funding amounts and rating criteria. The ESC decided to not make the project eligibility so specific to only allow such strategies as those more commonly know such as a Call Notification System, or Two-Tiered Warrants, but rather leave it wide open to the counties to tailor their proposals to their own unique needs. Following approval by this Board in January, the final RFP was released in January 2011 and was sent to all Probations Chiefs, Presiding Juvenile Court Judges, was placed on the Department of General Services grants registry, as well as on the Corrections Standards Authority (CSA) website. In February, CSA received a total of 18 proposals. The proposals were rated by the ESC and a list of their funding recommendations was available for review.

Assuming approval of recommended grant awards by the Board, the grant period would begin effective July 1, 2011. CSA would immediately conduct a grantee briefing workshop to determine the best data-collection strategies. The intent is to collect sufficient data to develop an understanding of what worked and what didn't and to share this information with other counties throughout the state.

Staff recommended the Board approve the recommended list of grant awards for the Probation and Court-Based Alternative Project.

Ms. Biondi asked for periodic updates to the Board to which Mr. Villegas responded that would be provided once there was something to report.

Ms. McBrayer noted that this is an exciting project that will keep low level offenders from re-

entering the system and that each county gets to do what will work best for their county.

Per Secretary Cate's request, Mr. Villegas gave brief descriptions of some of the grants which included call notification systems and two-tiered warrants, which give the probation officers increased discretion.

Secretary Cate requested a motion to approve the staff recommendations.

A motion to approve the staff recommendations was made by Ms. Arnold and seconded by Ms. McBrayer. The motion carried.

There was no public comment.

STATE ADVISORY COMMITTEE STRATEGIC PLAN UPDATE (AGENDA ITEM E)

This agenda item was meant to provide an update to the State Advisory Committee on Juvenile Justice and Delinquency Prevention's strategic plan of 2009-2011.

The SACJJDJP accomplishments are significant and as the next three year plan is developed it is important to know what has been accomplished so as to discern what is the best strategic focus in leading the state forward on juvenile justice issues.

The strategic three-year plan is supported by the Federal Title II, Title V and Juvenile Accountability Block Grant monies which sustain the five priority areas of Alternatives to Detention, DMC, Evidence Based Practices, Holistic Approach to Offender Counsel and Restorative Justice programs all of which ensure better juvenile justice outcomes.

Within California's multi-faceted DMC approach, support and leadership continue with the 13 counties currently receiving DMC grants. This year's focus includes a project director's meeting involving two days of workshops, peer-to-peer learning and problem-solving discussions specific to the challenges across jurisdictions.

Additionally, in June 2011, CSA will offer another training opportunity whereby project directors and other related staff from our Juvenile Accountability Block Grant, Youthful Offender Block Grant and Juvenile Justice Crime Prevention Act will participate in a newly developed DMC training which will include a complex discussion of implicit bias and disproportionality. These trainings will be held June 1st in Sacramento and June 8th in Santa Ana.

As the mission for the DMC Subcommittee is to ensure intentional, collaborative and multi-faceted approaches to eliminate bias and reduce the overrepresentation of youth of color coming into contact with the juvenile justice system, the activities in 2011 will primarily focus on continued state-level leadership with a highly focused effort toward policy development.

As the SACJJDJP's efforts continue to support system improvement/reform, the SACJJDJP has also implemented a pioneering program, the Probation and Court-Based Alternatives, focused on

reducing those youth detained but who do not pose a public safety risk, sparking the initiation of a culture shift in the thinking around detention utilization.

Additionally, in late 2010, the SACJJDP, and CSA implemented a culturally responsive Tribal Youth Grant (TYG) for two tribes with a focus on infrastructure development.

Also, the Title II Request for Proposals (RFP) focusing on Alternatives to Detention, Holistic Approaches to Offender Counsel and Restorative Justice Programs is underway. The first phase of the competitive process, requiring a Request for Qualifications (RFQ), is now with the raters for scoring.

Lastly, the Juvenile Accountability Block Grant funds continue to strategically support local youth-serving partners as it relates to system-wide Evidence-Based Practices. CSA and SACJJDP continue to support best practices that yield better outcomes for youth.

Each of these initiatives, programs and activities are a reflection of the State Advisory Committee's leadership toward necessary system improvements/reform. The commitment of the CSA, State Advisory Committee, DMC Subcommittee and all ESC's involved, along with the local partners, continue to result in bettering the lives of California youth, families and communities.

There was no public comment.

STC PO CORE REGULATION PUBLIC COMMENT REPORT AND REQUEST TO ESTABLISH EXECUTIVE STEERING COMMITTEE (AGENDA ITEM F)

This item was a report on the STC Title 15 regulation revision for the Probation Officer (PO) Core course and a request for an Executive Steering Committee.

The PO Core course revision project was initiated in early 2009 in response to concerns from the field. The field was surveyed for feedback on the existing course and, in coordination with the Chief Probation Officers of California (CPOC), an online meeting for the Chiefs was conducted to share the survey results and to outline the plans for the revision project.

Over the next ten months, seven work group meetings, using 50 participants representing probation departments across the State, convened to review and revise the PO Core course.

The draft PO Core manual was distributed to all of the Chiefs for review and the feedback was incorporated into the final draft.

At the November 2010 Board Meeting, the Board accepted the Revised Core course and directed staff to begin the Public Comment period which were chaired by Ms. Epps and Mr. Adams.

During the Public Comment period a written comment was received from the Chief Probation Officer of California (CPOC) that expressed support for the revision but concern with the fiscal impact of the additional 22 hours.

Staff believed this concern warrants closer examination and recommended establishing an Executive Steering Committee to review the issue and report back at the July Board meeting.

The ESC members would be representative of probation departments across the State, and would include members of the CPOC Executive Board, Chiefs who participated in the developing the CPOC written comment, and Chiefs who participated in the PO Core revision project.

Staff recommended the Board establish an Executive Steering Committee to review the comments received and develop recommendations. Staff also recommended the Board appoint a Chair for the Executive Steering Committee and that they empower the Chair to select committee members and report recommendations for consideration at the July 2011 CSA meeting.

Chief Arnold expressed interest in Chairing the ESC.

Secretary Cate requested a motion to approve each of the recommendations separately.

A motion to establish an Executive Steering Committee was made by Ms. Biondi and seconded by Mr. Kernan. The motion carried.

A motion to appoint Adele Arnold as Chair of the Executive Steering Committee was made by Ms. Epps and seconded by Mr. Adams. The motion carried.

A motion to empower the Chair of the Executive Steering Committee to select committee members was made by Ms. Bates and seconded by Mr. Kernan. The motion carried.

There was no public comment.

SB 81 LOCAL YOUTHFUL OFFENDER REHABILITATIVE FACILITIES CONSTRUCTION FINANCING PROGRAM UPDATE (AGENDA ITEM G)

This agenda item was presented by Charlene Aboytes. It was an information item that provided an update to the Board regarding the Senate Bill 81 Local Youthful Offender Rehabilitative Facilities Construction Financing Program.

In August 2007 Governor Arnold Schwarzenegger signed the 2007 Budget Act that included \$100 million in lease-revenue bond financing to implement the Local Youthful Offender Rehabilitative Facility Construction Financing Program authorized by SB 81. In October 2010, Governor Schwarzenegger signed Assembly Bill 1628. This bill added an additional \$200 million in lease-revenue bond financing to this program.

Since July 2009, the CSA Board has provided conditional awards to all 14 counties that applied for construction financing through this program. Because the financing is provided through the State Public Works Board's lease-revenue financing process, all of these projects are considered

state projects and are subject to the same oversight as other state capital outlay projects.

Two of the counties that were conditionally awarded, Stanislaus and Shasta, have been moving through this process. Stanislaus County has completed all of the requirements to get to tomorrow's State Public Works Board meeting for project recognition and approval of preliminary drawings. It is expected that they will begin construction at the end of August. It is anticipated that Shasta County will go to the State Public Works Board in August. The remaining 12 counties have not begun the design process; therefore, a schedule has not been developed showing State Public Works Board activities.

As the Board was updated in March, the Chief Probation Officers of California is in the process of surveying California's probation departments to determine the level of interest in the remaining \$67.8 million. To date, of the 23 counties that have responded, eight have expressed interest in applying for future financing.

There was no public comment.

PUBLIC COMMENT

(AGENDA ITEM J)

Secretary Cate asked if there was any public comment. There was none.

Next meeting: Thursday, July 14, 2011 at 1:00 p.m. in Sacramento, CA.

Meeting adjourned at 3:10 p.m.

Respectfully submitted,

Originally signed by

ROSA PARGAS

Secretary

Corrections Standards Authority

ROSTER OF PERSONS IN ATTENDANCE

CSA Board Members

Mr. Cate, Secretary, CDCR

Mr. Kernan, Undersecretary, CDCR

Ms. Rios, Chief Deputy Secretary, Juvenile Justice, CDCR

Ms. Silva, Administrator, Juvenile Justice, CDCR

Ms. Minor, Chief, Division of Adult Programs, CDCR

Ms. Bates, Orange County Board of Supervisors

Ms. Arnold, Tuolumne County Probation Department
Ms. Biondi, Public Member
Ms. Epps, San Bernardino County Probation
Mr. Adams, Yuba County Sheriff's Department
Ms. Mello, Correctional Officer, CDCR
Ms. McBrayer, The Children's Initiative

CSA Staff

Debbie A. Rives, Executive Director (A)
Rosa Pargas, Secretary
Robert Takeshta, Deputy Director, CFC
Marlon Yarber, Deputy Director, CPP
Gary Wion, Deputy Director, FSO
Evonne Garner, Deputy Director (A), STC
Leslie Heller, Field Representative, CFC
Charlene Aboytes, Field Representative, CFC
Oscar Villegas, Field Representative, CPP
Colleen Stoner, Field Representative, CPP
Shaline Hunter, Field Representative, CPP
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